



Rules Simplification Project

Washington State
Gambling Commission
November 18, 2004

Agency Strategic Plan

- The Strategic Plan designates Rules Simplification an “essential” priority
- The reasons:
 - To promote understandability
 - to keep government regulation of business to the minimum.
- The Goal being met is “Conduct Business as Simply as Possible”

Rules Simplification Project

- **Project Manager**
Cally Cass-Healy
- **Project Team**
Beth Heston;
Subject Matter Experts
- **Resource Managers**
Rules Team,
Administrators
- **Project Customers**
 - **External**
Licensees,
general public,
law enforcement, and other
regulatory and government
agencies
 - **Internal**
Commission,
License Techs,
Special Agents

Rules Simplification Project

- Initiation – 11/18/04 through 1/3/05
- Planning – 11/18/05 through 2/10/05
- Execution – 11/18/05 through 9/14/06
- Close-Out – 7/17/06 through 9/14/06

ID	Task Name	Start	Finish	Duration	Q4 04		Q1 05			Q2 05			Q3 05			Q4 05			Q1 06			Q2 06			Q3 06			Q4 06	
					Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
1	Initiation	11/18/2004	2/1/2005	54d																									
2	Planning	11/18/2004	3/1/2005	74d																									
3	Execution	11/18/2004	10/3/2006	489d																									
4	Close-Out	7/17/2006	9/14/2006	44d																									

Initiation Stage

- Get input from internal customers about changes to WAC
- Identify subject matter experts for each section of the WAC
- Get input from external customers about WAC
- Attend Study Sessions
- Make personal contacts

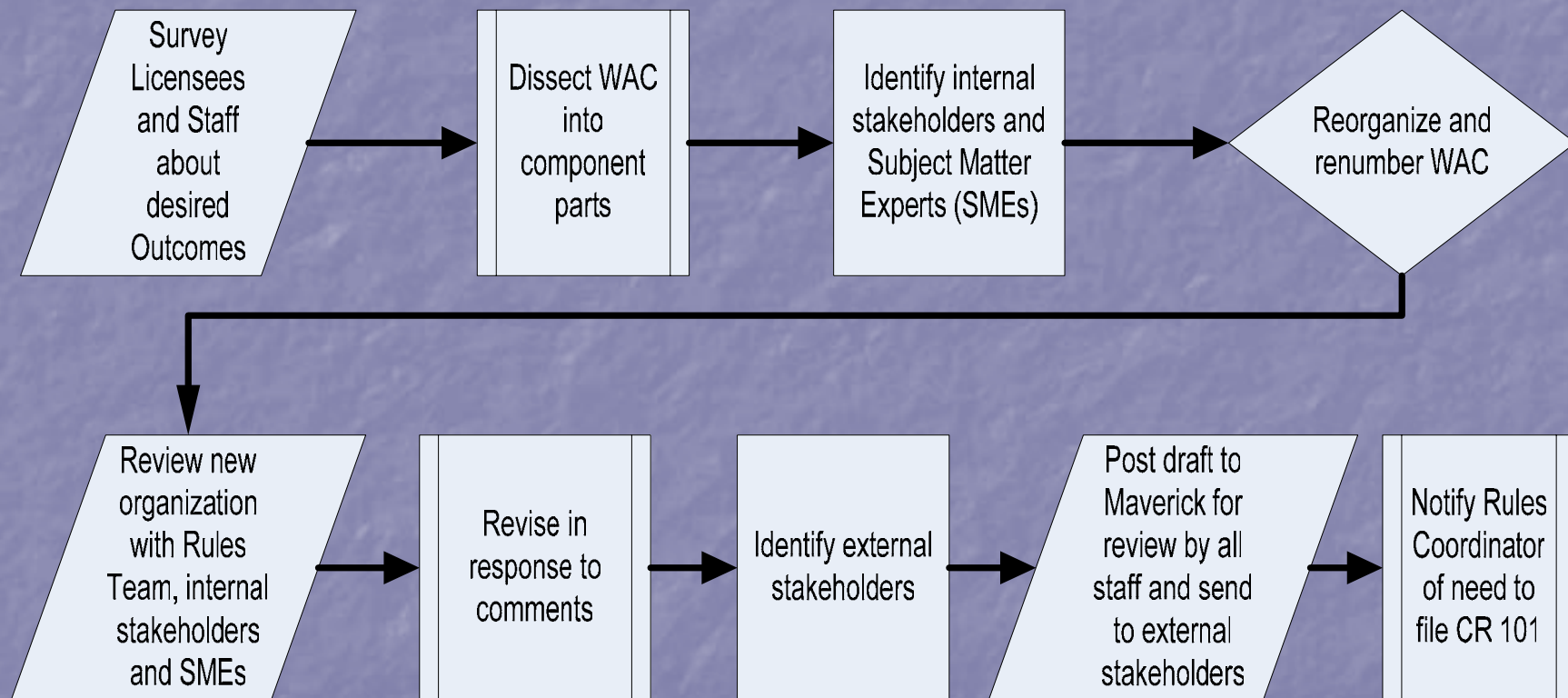
Planning Stage

- Complete Survey of Licensees and Internal customers
- Get feedback about reorganization
- Identify subject matter experts
- Write detailed Project Plan, including scheduled updates with Commission
- Begin reorganization of the WAC

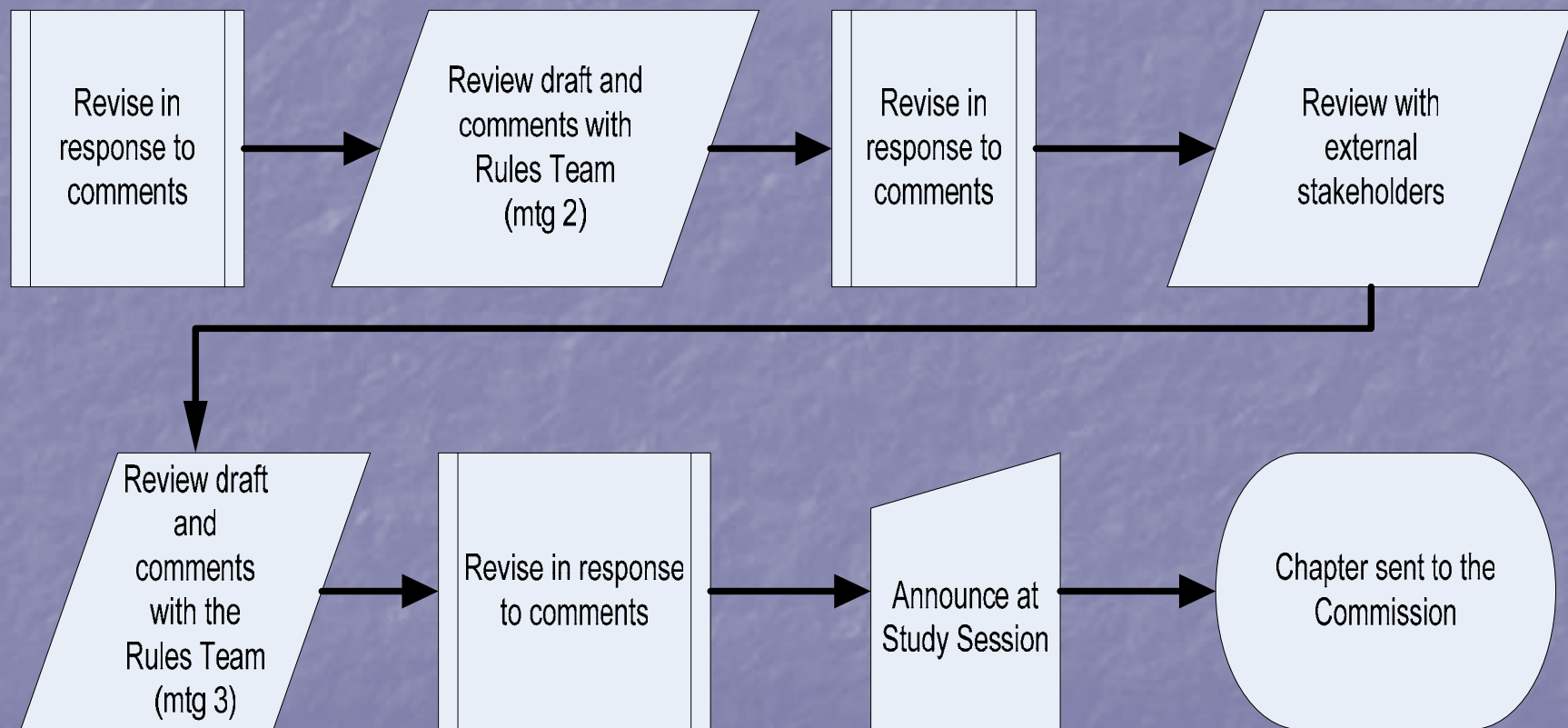
Execution Stage

- Research rule interpretations currently being used
- Determine “re-chunking” of Rules
- Begin rewriting sections of WAC
- Renumber WAC to fit new chapter divisions, maintaining a database of correspondences
- Report to Commission on progress

Writing Process I



Writing Process II



Project Milestones

- Planning
 - Customer Surveys returned by 12/24/04
 - Complete survey of internal stakeholders by 12/24/04
 - Reorganize WAC into new Chapters by 1/3/05
 - Decision on order of rewrite
 - In Project Plan 1/24/05
 - Project Plan
 - Completed for the February Commission Meeting
 - Begin Licensing Chapter - Jan 05

Project Milestones

■ Execution

- Begin General Provisions and Rules – Mar 05
- Begin Rules for Bingo, Raffles, and Amusement Games - May 05
- Begin Rules for Fund-Raising Events - July 05
- Begin Rules for Punch Boards and Pull-tabs - Aug 05

Project Milestones

- Execution (Cont'd)
 - Begin Rules for Card Rooms - Oct 05
 - Begin Rules for Tribal Casinos – Nov 05
 - Begin Rules for Hearings – Practice and Procedure - Jan 06
 - Begin Rules for Public Records Disclosure – Apr 06
 - Status Reports to the Commission - Quarterly

Project Milestones

- Close-Out
 - Complete Close-Out Report - Aug 06
 - Complete Outcomes Assessment - Sept 06

Outcomes Assessment

■ How We Will Measure Success

- Reduced number and type of violations
- Reduced number of housekeeping changes to rules

■ Who Will Measure Success

- Commission
- Agency Leadership Team